

Division of Taxation  
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Laura Kelly, Governor

November 15, 2021

THORNTON AUTO PARTS LLC  
1417 EVANS  
ELLSWORTH, KS 67439

Attached is your Kansas Retailers' Sales tax registration certificate. Refer to the next page to see how to use your certificate. If you close or sell your business, please return this certificate along with a Discontinuation of Business form, which can be found on our web site.

You are required by Kansas law to file returns electronically. To do so or make payments electronically, visit our web site at <http://www.ksrevenue.org/eservices.html> or [www.webtax.org](http://www.webtax.org). See the next page for more details.

**KANSAS DEPARTMENT OF REVENUE**  
*Division of Taxation*

[www.ksrevenue.org](http://www.ksrevenue.org)

## RETAILERS' SALES TAX REGISTRATION CERTIFICATE



Thornton Auto Parts Llc  
1417 Evans  
Ellsworth, KS 67439

Tax Account Number: 004-XXXXXX6654F-01

Inception Date: 11/01/2021

Filing Frequency: Monthly

This Registration Certificate is valid until canceled and is not transferable.

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Tax Account Number: 036-475626654-F01  
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### **How to Display and Use Your Certificate**

Your registration certificate should be displayed in a "conspicuous location" in your business. Many businesses place it in a display case or area near their cash register. If you are registered for more than one tax, group the certificates together. Display the certificate proudly to let your customers know you are duly registered to remit taxes as required by law. You must have a certificate at all times. If your certificate is lost or destroyed, request a duplicate from the Department of Revenue. If you close or sell your business, please return this certificate with a Discontinuation of Business form, which can be found on our web site at <http://www.ksrevenue.org/pdf/cr108.pdf>.

### **Additional Information**

Consult the "Kansas Withholding Tax" Information Guide, which is available from our web site: <http://www.ksrevenue.org/pdf/kw100.pdf>. You may also contact the Department by calling 785-368-8222.

Please note your tax account number, 036-475626654-F01 on your certificate contains your EIN. Several of the digits are masked on your certificate for your security.

### **Electronic Filing Requirements**

Kansas law requires that you file returns electronically. Kansas offers several electronic filing solutions. You can use WebTax for online filing and payment. First, create a user login ID and select a password then attach your business tax account. Each tax account has a unique Access Code that only needs to be entered once. This Access Code binds your account to your login ID. For future filings, you simply log into your account using your self-selected user login and password. A history of all returns filed or payments made is retained in WebTax..

You can also use the telephone to file returns and make payments. Like WebTax, you will need an Access Code to access the correct tax account. The telephone option requires that you use this Access Coded each time you file or make payment.

For your Access Code assignment, call our Electronic Services staff at 785-296-6993. If you prefer you may e-mail Electronic Service at [eservices@kdor.ks.gov](mailto:eservices@kdor.ks.gov).

Payments are made through EFT transfer (ACH Debit or ACH Credit) on or before the due date. Credit card payments are also accepted through third-party vendors. For a current list of vendors and their services visit our web site at <http://www.ksrevenue.org/faqs-credit.html>.