

Step 1:	Identify th	e seller
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The seller must keep this certificate.			
Name	Address	Address	
Phone ()			
	City	State ZIP	
Step 2: Identify the purchaser (les	ssor)		
Name	Phone ()		
Address	Date of purchase	_ Date of purchase///	
City State	ZIP Illinois account ID number	account ID number, FEIN or SSN.	
Step 3: Identify the lessee			
Name	Address Number and street	Address	
Phone ()			
Step 4: Identify the equipment* ye	City	State ZIP	
* Equipment includes machinery and repair/re			
Type of equipment			
Serial no			
Step 5: Identify how you will use	this equipment. Check the appropriate box	. See instructions.	
I state that this equipment will be used			
 primarily in production agriculture. primarily in graphic arts production for primarily for coal and aggregate explore 	nbling of tangible personal property for wholesal wholesale or retail sale or lease. ation and related mining, off-highway hauling, pr es required to be registered under the Illinois Ve	rocessing, maintenance, and	
Step 6: Blanket Certificate Check th	ne appropriate box in each section.		
I am the identified purchaser, and I certify that	t		
the following percentage,%, o production agriculture exemption.	his seller are eligible for the production agricul f all of the purchases that I make from this selle	r are eligible for the	
all of the purchases that I make from the	his seller are eligible for the graphic arts produ	action exemption	

- the following percentage, ______%, of all of the purchases that I make from this seller are eligible for the **graphic arts production** exemption.
- all of the purchases that I make from this seller are eligible for the coal and aggregate mining exemption.
 the following percentage, ______%, of all of the purchases that I make from this seller are eligible for the coal and aggregate mining exemption.

Step 7: Sign below

Under penalties of perjury, I state that I have examined this certificate and, to the best of my knowledge, it is true, correct, and complete.

Purchaser's signature

____06_17_2019____

You may photocopy this form or you may obtain additional forms by visiting our website at tax.illinois.gov.



General Information

When is an Equipment Exemption Certificate required?

Generally, an Equipment Exemption Certificate is required for proof that no tax is due on any sale that is made tax-free as a sale of equipment to be used primarily in manufacturing or assembling of tangible personal property, production agriculture, graphic arts production, or coal and aggregate mining. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

Who keeps the Equipment Exemption Certificate?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified equipment. **Do not** mail the certificate to us.

Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that an exempt sale of equipment was made must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for use primarily in (1) manufacturing or assembling of tangible personal property, (2) production agriculture, (3) graphic arts production, or (4) coal and aggregate mining; and
- the purchaser's signature and date of signing.

Note: A purchase order signed by the purchaser may be used as an Equipment Exemption Certificate if it contains all of the previously stated required information.

When is a blanket Equipment Exemption Certificate used?

The purchaser may provide a blanket Equipment Exemption Certificate to any seller from whom all purchases made are for equipment to be used primarily in production agriculture, graphic arts production for wholesale or retail sale or lease, or coal and aggregate mining. A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be exempt. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

Note: Blanket certificates may **not** be used for purchases of equipment to be used primarily in manufacturing or assembling tangible personal property.

Specific Instructions

Step 1: Identify the seller

Provide the seller's name, address, and phone number on the lines provided.

Step 2: Identify the purchaser (lessor)

Provide the purchaser's (lessor's) name, address, phone number, and date of purchase on the lines provided. You must also write the purchaser's identification number on the corresponding line.

Step 3: Identify the lessee

If the purchaser is a lessor, provide the lessee's name, address, and phone number on the lines provided.

If the purchaser is not a lessor, leave this step blank and continue to Step 4.

Step 4: Identify the equipment you are purchasing (leasing)

Equipment includes machinery and repair/replacement parts. Provide the type of equipment and serial number of the equipment on the lines provided. Step 5: Identify how you will use this equipment

Complete this step if you are using this form for a one-time purchase (manufacturers must use this step because blanket certificates are not accepted for your equipment). Check the appropriate box to indicate how the equipment will be used.

If you are in production agriculture, graphic arts production, or coal and aggregate mining and wish to issue this as a blanket certificate, leave this step blank and continue to Step 6.

Step 6: Blanket Certificate

Complete this step **only** if you are using this form as a blanket certificate **and** your primary use is for production agriculture, graphic arts production for wholesale or retail sale or lease, or coal and aggregate mining.

Check the appropriate box to indicate the type of blanket exemption and how the equipment will be used.

Step 7: Sign Below

The purchaser must sign and date the form.